

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on January 11, 2017 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker	J. Alvarez
R. Delano	C. Santore
J. Formisano	A. Zorzi
J. Johnston	
J. Santagata	

CHAIRMAN: FIRST ORDER OF BUSINESS: #2 Letter from Joseph Maffei of Engineer Design Associates with an updated request for sewer allocation for the Liberty Village Age Restricted Community to be located on Block 145 Lot 9 in the Borough of Buena. Allocation was previously granted in March of 2008 by the BBMUA board at that time as well as final site plan approval granted by the Planning board. Shortly after, the project was placed on hold, however, the applicant is now preparing to move forward with the project and would like to reconfirm the allocation.

#14 Letter from Joseph Maffei providing an application package for sewer and water for the Liberty Village Age Restricted Community project to be located on Block 145 Lot 9 in the Borough of Buena for review.

PUBLIC PORTION:

ENGINEER’S REPORT:

SOLICITOR'S REPORT:

AUDITOR'S REPORT:

UNFINISHED BUSINESS:

CORRESPONDENCE: #3 Email from Robert Smith of Remington, Vernick & Walberg to Patti Leffler of George S. Coyne Chemical Co., Inc. requesting an email copy of their Certificate of Employee Information Report.

#4 Letter from Robert Smith of Remington, Vernick & Walberg to Kristen Bimler of Univar USA, Inc. returning the bid bond for the bid submitted for Micro C 1000.

#5 Letter from Robert Smith of Remington, Vernick & Walberg to Kristen Bimler of Univar USA, Inc. returning one fully executed contract for Liquid Aluminum Sulfate for their records.

#6 Letter from Robert Smith of Remington, Vernick & Walberg to Alfred Warriner of Warriner's Construction returning one fully executed contract for Wood Chips for their records.

#7 Letter from Robert Smith of Remington, Vernick & Walberg regarding the Recommendation of Award for the Furnishing of Mechanical and Plumbing Repair and Maintenance Services recommending the contract be awarded to Falasca Mechanical. The board needs to determine whether to award a contract for 1 or 2 year term. Note: I was informed that the Borough will be acting on this at their meeting on 1/23/17.

I need a motion to award the contract for the furnishing of Mechanical and Plumbing Repair and Maintenance Services to Falasca Mechanical for a _____ year term. (Resolution will be adopted at the next regular meeting).

m. _____ s. _____

Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata

#8 Letter from Robert Smith of Remington, Vernick & Walberg regarding the Recommendation of Award for the Furnishing of Electrical Repair and Maintenance Services recommending the contract be awarded to Scalfo Electric, Inc. The board needs to determine whether to award a contract for 1 or 2 year term. Note: I was informed that the Borough will be acting on this at their meeting on 1/23/17.

I need a motion to award the contract for the furnishing of Electrical Repair and Maintenance Services to Scalfo Electric, Inc. for a _____ year term. (Resolution will be adopted at the next regular meeting).

m. _____ s. _____

Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata

#9 Letter from Robert Smith of Remington, Vernick & Walberg to Joseph Overbeck of Rio Supply, Inc. transmitting the 4 contract documents for execution and return for the furnishing and delivery of water meters.

#10 Letter from Robert Smith of Remington, Vernick & Walberg to Ruth Campos of George S. Coyne Chemical Company, Inc. transmitting the 4 contract documents for execution and return for the furnishing and delivery of Micro C 1000.

#11 Letter from Robert Smith of Remington, Vernick & Walberg to Alex Rodack of A.C. Schultes, Inc. providing a fully executed copy of Change Order No. 1 for the service of well no. 3 for his records.

#13 Letter from Robert Smith of Remington, Vernick & Walberg providing a copy of Certificate No. 1 for the service of well no. 3 for our records.

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____

Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata

SECRETARY'S REPORT: #12 Copy of the 2016 Dividend Check received from N.J.U.A.J.I.F. in the amount OF \$6,807.30.

#16 Listing of RFQ's for Professional Services received on January 10, 2017 at 10:30 am. Per the recommendation of the committee comprised of Vice-Chairman Richard Baker, Secretary/Treasurer Cheryl Santore upon reviewing the bids we recommend that the RFQ's be awarded as follows:

Auditing: Romano, Hearing, Testa & Knorr

Engineering: Remington, Vernick & Walberg

Solicitor: Testa, Heck, Scrocca, & Testa

If everyone is in agreement with our recommendations the award will be made at our reorganization meeting on February 8, 2017 and resolutions will be adopted at that time.

#17 Adopt Resolution R-1-2017 adopting a new Cash Management Plan for Calendar Year 2017 Pursuant to N.J.S.A. 40A:5-14.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#18 Adopt Resolution R-2-2017 establishing minimum standards for prospective contractors and subcontractors for Authority projects

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on December 14, 2016. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Dispense with reading the minutes of the last executive closed session meeting held on December 14, 2016. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #1 Email to Michael Testa of Testa, Heck, Scrocca & Testa providing him with the video and photos of the oil drained from the Ovivo aerators along with oil change schedules.

#15 Email to Michael Testa of Testa, Heck, Scrocca & Testa notifying him when Falasca Mechanical will be installing the new primary aerator and Mr. Testa's response to that email.

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 18. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J, Formisano, J. Johnston, J. Santagata

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J, Formisano, J. Johnston, J. Santagata

The next regular meeting will be held on January 25, 2017 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time: _____

Roll Call: R. Baker, R. Delano, J, Formisano, J. Johnston, J. Santagata